

East Central Region Governance Meeting

January 14th, 2019

1:00 PM to 3:00 PM

MINUTES

Location: Platte County EOC, Map Room, 2610 14th Street, Columbus Nebraska

Chair: Terry Miller, *Saunders County*

Co-Chair: Michelle Evert, *Colfax County*

Secretary/Treasurer: Tim Hofbauer, *Platte County*

- i. **Review of the Open Meeting Laws** - Open
- ii. **Roll Call of Counties Present:** Polk, Howard, Colfax, Region 44, Saunders, Platte, Dodge
 - a. **Not Present:** Butler
 - b. **Guests:** Dennis Coldson, ROMERS; Nick [REDACTED] Fremont City IT Manager; Chris Braun, Platte County IT Manager, Cyber Security; Woodard, East Central Health Department; Leo Larkin, Larry Fichtner, NEMA
- iii. **Approve November Governance Board Meeting Minutes (Action)** Howard County Motioned and - Region 44 Seconded Approval of the November Minutes; Motion Passed
- iv. **Public Health Report** – ROMERS - Dennis stated HSEEP training March 20-21 in Norfolk. The flyer is being developed; Three Rivers Health Department is looking for an Emergency Response Coordinator. Tyler Woodard - East Central Health Department reported that there is widespread Flu, bordering on epidemic levels. Messages are being inputted to the area schools asking for them to report any problems with the flu; the Badging Card system is being inputted to the East Central EM system; this week 80 of main Columbus office employees were trained for badging; varying schedules are a barrier for keeping up on training in the Fremont office.
- v. **Red Cross Report** – Tim reported Gina has projects and is unable to make it to the meeting. This item will be left on the agenda for now. Terry Miller will contact ARC to see if they want to provide written reports.
- vi. **2019 Meeting Schedule**
 - a. Patrick from NEMA requested a meeting schedule for the EC PET meetings - Colfax distributed a calendar of the dates including altered dates to accommodate for holidays.
- vii. **Current HSG Grant Progress**
 - a. **Update and approve grant balances (Action)**
 - i. Tim distributed the current balances; other than invoices for propane, the balance remains the same. Tim called Pat at Silver Creek regarding the generator refueling that will be paid for by the grant. An invoice will be sent by Tom Smith for fuel. There are funds to pay for expenses on generators for NRIN; and invoices need to be sent to Tim for payment for maintenance for any NRIN site.
 - ii. Tim has tried to make contact with Butler County EM with no results on the Butler County generator. Moving these funds may not be possible. Tim will contact county sheriff to discuss this further as to the status of the project.
 - iii. Boone is standing by to
 - iv. NRIN Buildout funds have been MOU'ed back to NEMA. Colfax Motioned to accept the report; Polk seconded; Motion Passed.
- viii. **2019 HSG Grant**
 - a. **IJ PROJECTS for SME's etc.**
 - i. The IJ projects are due February 5 at 12:00 PM.
 - ii. Tim will complete an IJ for NRIN - \$40K for NRIN Tower Rent

- iii. Michelle Evert will complete training IJ's for 2 Trainings – 1 – 2 more Positon Specific Trainings. Please email Michelle any requests; Tom Smith sent in a list for training and Michelle will use this in the request for training.
- iv. G-489 Spontaneous Volunteers
- v. Accountability and Credentialing – keep building Rapid Tag to upgrade for one in every county; This year Polk, Dodge and Region 44 will be requested.
 - 1. Region 44 – There are 3 Track Apps in Region 44; Update Command in every county;
 - 2. Track Apps - these can be moved around as needed by logging in for the security and they can be disassociated to move them around. Twenty Track Apps are being requested for the Region; East Central Health Department will also purchase Track Apps that can be used in the region as well; Dodge has a CP60 printer that will work for Rapid Tag and Boone does not need a computer; Polk needs to determine if their Track App is activated. Currently the Region has two Commands and one more will be requested.
 - 3. Print Keys
- vi. Citizen Corp – will ask for \$2,000 for this project for Boone County;
- b. **Cyber Security** – Platte and Fremont IT representatives are in attendance to discuss levels of threat for the counties. Platte County is initiating a project that may be able to be implemented in the entire region.
 - i. Chris reports the process to email phishing campaigns or “spear fishing” campaigns such as using Facebook profiles to gather personal information. A way to mitigate this threat is to test with a ghost email and find out the threat and will send the person who clicks on the link to an immediate training program. KnowB4 is a company that manages this and the cost is related to how many emails and will do a penetration test. Nick stated that Fremont uses KnowBe4 to test vulnerability in the city. Training is mandatory and locks out employees until training is completed, once breached. Each EM will contact each county IT manager and forward information to Tim on the number of users to estimate for KnowB4 costs and then Chris will write the IJ for Cyber Security. The cost is \$8000 annually and the costs reduces based on higher usage. Incident Response Plans are a needed investment. Chris will write up the IJ that will include both counties and cities.

ix. Regional Communications Projects

a. NRIN

i. NRIN Build Out

- 1. Cornerstone is working in Saunders County Cedar Bluffs tower putting up antennas. The weather has been a delay and there are hoping to complete by next Wednesday.
- 2. Corner Stone Tower will begin with multiple crews.
- 3. Dodge County Communications is getting connected to the Orian network

ii. NRIN Governance update

- 1. Meeting last Friday January 7, 2019. The PPC will be developing and distributing a flyer that forecasts the NRIN Governance synopsis to improve awareness to county clerks, County Board Chairs and emergency managers.
- 2. NRIN Board consists of 911, LE, County Officials, EM, etc. and the information was not getting to those who are affected through the NRUN Governing Board
- 3. Billing for the use of system forms are developed and will go out in March and will be due in June 2019.

x. Regional Planning/Training

a. Regional Planning/Training in East Central – Subcommittee Report

- i. Safety Officer Training is being held in East Central Health District which is one of two available in the nation on Jan 29 – Feb 1, 2019 with 6 registrations at this point – there are open spaces. Prerequisites are Courses: 100, 200, 300, 400, 700, 800.

b. Regional/Local Exercises

- i. TTX tomorrow at college (Active Shooter and Hostage); FSE March 19, 2019 at Northeast Community College. The group will also practice Unified Command. Tom will be unable to attend, so Michelle Evert will assist with the moulage with Michelle Woiltalewicz for the event.

c. Regional/Local Training

- i. Saunders has ICS 300 scheduled on January 26 – 27th.

- ii. Dodge ICS 300 – February 9 - 10, 2019
- iii. Dodge - ICS 402 and NEMA 101 March 30 , 2019

xi. Update on Meetings

a. NEMA Updates

- i. LEOP revisions due dates are now due on July 1st on every 5th year (every revision year)
- ii. LEOP workshop February 20, 2019 – everyone is invited to attend.
- iii. BOLD program – Now at UNMC Knowledge Center Training for this in March and April 2019. The ESS System may be going away. There will be two versions – one for EM's and one for the public. NEMA covers the licenses for the 1st year.
- iv. The Federal Government shutdown does not look like it will affect many problems for NEMA funding at this time
- v. Knowledge Center has Training Sessions Webinars are being held January 23, 2019.
- vi. PPC Contract with NEMA expires in August 2019. Individual regions will be able to continue with PPC as needed beyond the contract.
- vii. NEMA will develop the subsequent THIRA/SPR/TEPW products with federal methodology.
- viii. NEMA Recovery mitigation plan are being worked on with Patrick, Walter and Logan.
- ix. SSID Logins are unable to be accessed for training transcripts due to the government shutdown.
- x. Dennis reported on a G290 class in Norfolk last week; COMM-L Class January 15 - 17, 2019; 400 in Grand Island January 24, 2019 - Jon Roselund; Jill at Phelps County - CERT training in Holdrege January 25 - 27, 2019; ICS 300 in Ashland Fire Department - Terry Miller, January 28 - 29, 2019; All Hazard training - Jan 29 – Feb 1, 2019; ICS 400 in Auburn Feb. 3 and Feb. 10 2019; North Central Cyber Security February 25-28, 2019 - Ord O'Neill and Bassett and Ogallala; G-489 Spontaneous Volunteers, March 29, 2019.
- xi. Fire School - Volunteer tracking Equipment is in place; Nebraska National Guard has a training during this time as well.

b. Meeting Updates - None

xii. Public Comment

xiii. Upcoming meetings

- a. **Statewide Pandemic FSE** - May 6-10, 2019 and will include communications exercise. May 6 in Columbus and in North Platte frequencies will be tested.
- b. **ROMERS** – There is a special meeting on February 5, 2019 for Officer election and a program to test Medical Surge.

xiv. Action Items for next meeting

a. Board Elections

xv. Motion to adjourn: Motion by Colfax and Seconded by Howard; Motion carried.

xvi. Next Meeting East Central Governance – February 11, 2019